

## **POLICY FOR ADMINISTRATION OF MEDICATION BY THE SCHOOL NURSE**

All medications are administered from the health office by the school nurse.

All medication must be in a prescription bottle with the name of the child and the medication.

**All medication must be brought to and from school by the parent or another adult whom the parent designates.**

### **PRESCRIPTION MEDICATIONS**

If prescription medication is to be administered in school, all of the following are required:

1. A written order (valid for the current school year) from the child's physician which includes:
  - a. Date of order
  - b. Name of student
  - c. Diagnosis
  - d. Name of medication to be administered
  - e. Dosage, frequency and duration of administration
  - f. Time of administration
  - g. Route of administration
  
2. Written parent/guardian permission form releasing the school district and nurse from any liability thereof.

### **NON-PRESCRIPTION MEDICATIONS**

If a non-prescription (over the counter) medication is to be administered in the school setting, the physician's written order requirement will apply.

The only exception is Acetaminophen/Ibuprofen which can be administered with signed permission in accordance with Acetaminophen/ Ibuprofen form.

Please contact the school nurse with any questions